Palmetto Moon

PERSONAL INFORMATION **DATE OF APPLICATION:_____**

Name:
Last First Middle

Address:
Street (Apt) City, State Zip

Alternate Address:
Street City, State Zip

Contact Information: ( ) ( )
Home Telephone Mobile Email

Are you 18 years of age or older? Yes_____ No_____

Have you ever been convicted of a felony or any crime involving theft within the last ten years? If so explain._____
_____

How did you learn about our company?

POSITION SOUGHT: _____ **Available Start Date:_____**

Desired Pay Range: _____ **Are you currently employed?** _____
By Hour

Have you ever worked customer service? Yes___ No___ **Hours Desired_____**

Days Available: **Weekdays_____** **Weekends_____**

EDUCATION

	Name and Location	Graduate? – Degree?	Major / Subjects of Study
High School			
College or University			
Specialized Training, Trade School, etc…			
Other Education			

REFERENCES:

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position.

PREVIOUS EXPERIENCE

Please list beginning from most recent

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

AGREEMENT

The information contained in this application is true to the best of my knowledge. I understand and agree that any misrepresentation or false statement by me in connection with the application may lead to the termination of my employment. I hereby authorize investigation of all statements contained in this application and consent for Palmetto Moon to contact any of my former employers and references and release such individuals, organizations, and Palmetto Moon from any and all liability for any claim or damage resulting thereafter. I understand that if hired, I will be required to work any additional hours my supervisor may request. I agree to consent to a pre-employment test for the presence of illegal drugs and to comply with Palmetto Moon's substance abuse policy which may require additional testing for illegal drugs and/or alcohol. I understand that my employment is for no definite period of time and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice. I further understand that my employment will be terminated if that employment poses a direct threat to the health or safety of me or any other individual in the work place which a reasonable accommodation will not eliminate. Only the owner of the company has authority to enter into any agreement for employment with me for any specific period of time and that such an agreement must be in writing and signed by the owner, and that all other statements, oral or written, to the contrary are of no force and effect.

Signature Date